

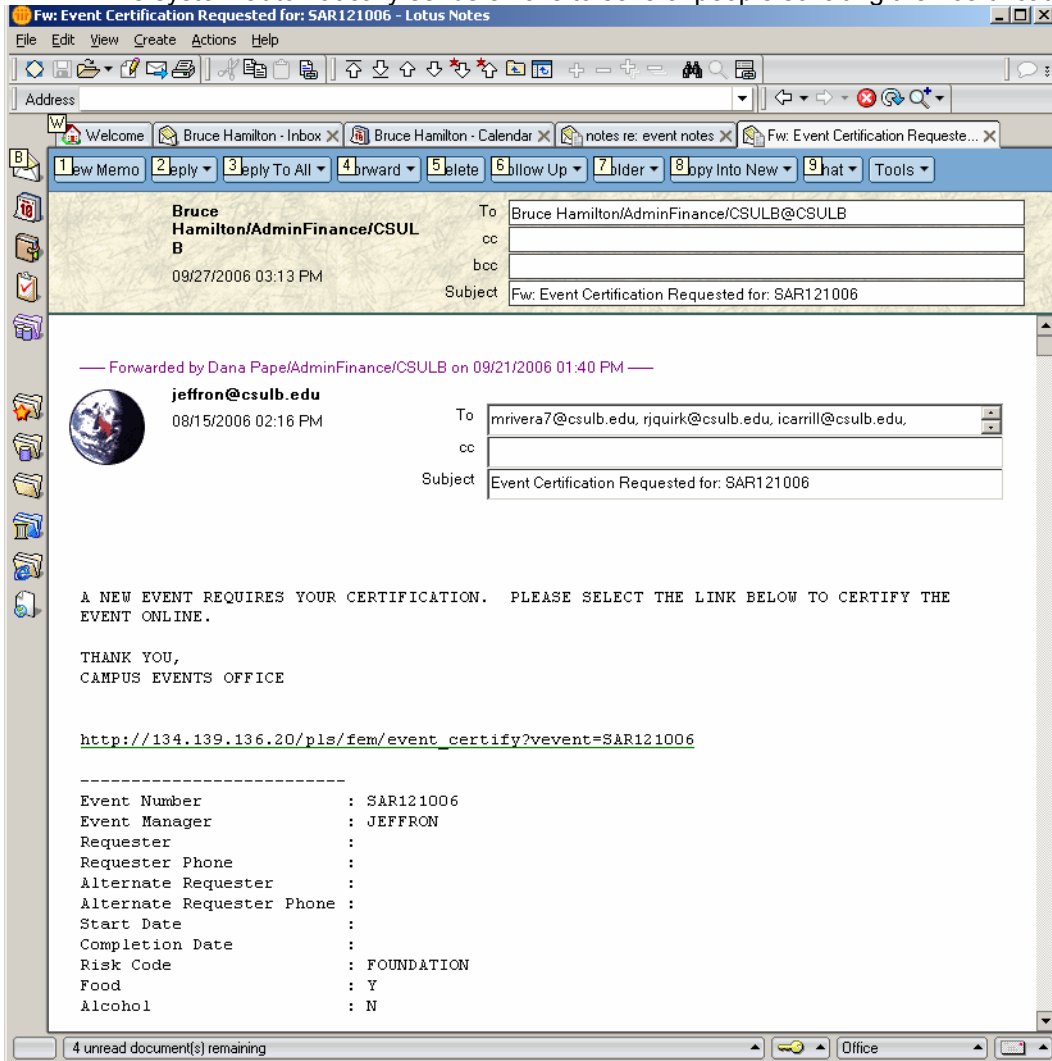
Life Cycle of an Event

1. The Venue Manager enters an event using the Event form:

The screenshot displays the 'FAMIS Event Management' application window. The title bar includes the Oracle logo and the text 'FAMIS Event Management'. The menu bar contains 'File', 'Forms', 'Edit', 'Query', 'Record', 'Notes', 'Window', and 'Help'. The toolbar features various icons for file operations and navigation. The main window is titled 'Events' and contains several input fields and buttons. The 'Event Number' and 'Parent Event' fields are at the top. Below them are sections for 'Customer' (Company, Requestor, Telephone, Alt. Requestor, Alt. Telephone, Request Date) and 'Event Information' (Risk, Food Served, Alcohol Served). A 'General Information' section includes Type, Priority, Status, Assigned To, Site, Event Manager, Start Date, and Completion Date. A vertical toolbar on the right side has buttons for 'Locations...', 'Parking...', 'Phases...', 'Billing...', 'Costs...', 'Comments...', 'Dates...', and 'Routing...'. The status bar at the bottom shows 'Number that uniquely identifies this project.', 'Record: 1/1', and '<OSC>'. The 'Request Date' field is populated with 'WED SEP 27, 2006' and the 'Site' field is populated with 'CSULB'.

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2. When the event is sufficiently defined, the Venue Manager sets the status = 'CERTIFY'.
The system automatically sends emails to several people soliciting their certification.



Life Cycle of an Event

- Each Certifier clicks on the URL in their certification solicitation email to review and certify the event with the status: APPROVE, DENY or FURTHER REVIEW REQUIRED. The system automatically emails the event's project manager of the event notifying them of the certification decision.

Event Certification - Microsoft Internet Explorer

Address: http://134.139.136.20/pls/fem/event_certify?event=SAR121006

Event Parking Requests

Lot	Start Date	End Date	Spaces
PL13	12/10/2006 07:30AM	12/10/2006 09:00PM	300
PL14	12/10/2006 07:30PM	12/10/2006 09:00PM	1000
Total			1300

Event Comments

JAMZ CHEER AND DANCE SOCIAL XTREME 06 INFO: THIS IS A CHEERLEADING EVENT WITH AGES RANGING FROM 5-18 YRS. THIS CLIENT HAS RUN CHEER EVENTS FOR THE PAST 12 YRS AND WILL BE USING THE WALTER PYRAMID FOR THE FIRST TIME. PARKING: PLEASE PROVIDE PATRON PARKING. FACILITIES MANAGEMENT: PLEASE PROVIDE ADDITIONAL TRASH CANS AND LINERS IN THE ARENA. PLEASE TURN ON THE AC FROM 6:00 A.M. -11:00 P.M. ON SUNDAY DECEMBER 10, 2006. PLEASE ADVISE ON MUR FEES. PUBLIC SAFETY: PLEASE ADVISE.

Certification

Select your department from the list: PARKING

Approve

Deny

Futher Review Required

Questions/Comments

Done Internet

- The Venue Manager coordinates the event details with various people and keeps the event data up to date using the Event form.
- The Venue Manager sets the event status to COMPLETE when the event is done.